

RICHLAND TOWNSHIP
BOARD OF SUPERVISORS

May 2, 2018

PUBLIC MEETING

The Richland Township Board of Supervisors meeting held at the municipal building on Wednesday, May 2, 2018 was called to order at 7:08 PM. by Chairman, Raymond P. Kendrick. Mr. Kendrick explained that prior to the public meeting the Supervisors met with the Solicitor in Executive Session to discuss a matter of potential litigation. There were three persons present in the audience. The Officials present were:

Raymond P. Kendrick, Chairman
George P. Allen, Vice Chairman
John A. Marshall, Supervisor
Barton D. Miller, Supervisor

Donna L. Snyder, Supervisor
Dean E. Bastianini, Township Manager
Tina L. Shaw, Recording Secretary
Donald Palmer, Township Solicitor

Ms. Snyder made a motion to approve the minutes from the Supervisors' Meeting of April 4, 2018. Mr. Marshall seconded the motion and it was approved by all.

Mr. Kendrick asked if anyone in the audience wished to speak. No one came forward.

Ms. Snyder made a motion to approve the March 2018 Financial Statement which included balance sheets and revenue/expenditure reports for all funds, as well as, a list of the following checks issued in March, General PLGIT, Fund 01: #47535 - #47573, PLGIT Mastercard, #92070 - #92096, ACH Transfer Account, #1165 - #1175. Mr. Allen seconded the motion and it was approved by all.

Mr. Miller made a motion to approve the bills payable in the following amounts: General PLGIT, \$9,819.28; Sewer Fund, \$1387.00, General Capital Reserve Fund, \$35,668.80 and Sewer Capital Reserve Fund, \$1,737.75. Mr. Allen seconded the motion and it was approved by all.

CORRESPONDENCE

Dean E. Bastianini, Township Manager

A memo requesting permission to attend the ICMA Conference in Baltimore, Maryland from September 22-26, 2018.

Mr. Miller made a motion authorizing Mr. Bastianini to attend the 2018 ICMA Conference with the Township paying the cost of registration, transportation, meals and lodging. Ms. Snyder seconded the motion and it was approved by all.

John C. Mowry, P.E., KLH Engineers

A letter written on behalf of Allegheny Valley Joint Sewer Authority (AVJSA) asking the Richland Supervisors Township to accept an official revision to the AVJSA Act 537 Plan Update dated March 2018. The revision increasing the hydraulic design flow of the plant from 7.2 MGD to 8.0 MGD.

Following a brief discussion, Mr. Allen made a motion authorizing the Manager to write a letter to AVJSA indicating that the Richland Board of Supervisors accept the design hydraulic change from 7.2 MGD to 8.0 MGD as an official revisions to the AVJSA Act 537 Plan Update. Mr. Miller seconded the motion and it was approved by all.

Ms. Betsy and Mr. George Kane

Emails from Ms. Betsy Kane announcing her resignation from the Zoning Hearing Board, and Mr. George Kane's resignation from the Municipal Authority.

Ms. Snyder made a motion to accept their resignations and to search for replacements. Mr. Allen seconded the motion and it was approved by all.

NEW BUSINESS

Ms. Snyder made a motion to appoint, effective immediately, Professional Code Services Inc. (PCS) as Richland Township's Building Code Officer. Mr. Allen seconded the motion and it was approved by all.

Mr. Miller made a motion authorizing the Chairman to execute a UCC Service Agreement with Professional Code Services; including the establishment of plan review fees and inspection rates. Mr. Palmer described the agreement's terms and conditions. Mr. Marshall seconded the motion and it was approved by all.

Ms. Snyder made a motion to appoint Shoup Engineering, effective June 1, 2018 as the Richland Township Zoning Officer. Mr. Marshall seconded the motion and it was approved by all.

Mr. Palmer presented a Zoning Service Agreement which he had prepared. He explained the terms and conditions of the agreement. Mr. Miller made a motion authorizing the chairman to execute a Zoning Services Agreement with Shoup Engineering. Mr. Allen seconded the motion and it was approved by all.

Mr. Kendrick stated that all contracted UCC and zoning expenses incurred by the Township must be documented and reported to the Board within six months.

Mr. Allen made a motion to adopt Resolution No. 7 of 2018 amending the Richland Township's Official Fee Schedule by revising the fees for the issuance of building permits and zoning certificates. The Board also approved an increase in the fee for the renewal of expired building permits from \$15.00 to \$100.00; effective June 15, 2018. Mr. Marshall seconded the motion and it was approved by all.

MANAGER'S REPORT

Mr. Bastianini reported on the following:

- A letter received from Mr and Mrs. Benjamin Johnson, 2013 Peaco Way, expressing interest in purchasing a Township-owned lot which is adjacent to their property. The lot fronts Bakerstown Road.

The Supervisors agreed to investigate the legal procedure which must be followed in order to sell the property and to visit the site when they conduct their Fall road tour in October.

- A memo from Melissa Williams providing an overview of the Pittsburgh Penguins “Learn to Play Program.” The program which is funded by the Penguins is intended to assist children age 4-9 to learn how to play dek hockey. Through the program 89 Richland participants will receive free head-to-toe dek hockey equipment. In addition Richland has received \$5,220 for hosting the program. Ms. Williams recommends the distribution of the money as follows:
 - 1) Pine-Richland Youth Foundation \$5.00 per participant for administrative services, advertising and insurance; total payment \$445.00
 - 2) North Star Dek Hockey for the purchase of operating equipment and supplies; \$2,995
 - 3) Richland Township \$20.00 per participant for administration and dek hockey rink maintenance; total payment \$1,780.

Mr. Allen made a motion authorizing the distribution of the “Learn to Play Program” proceeds as recommended by Ms. Williams, contingent upon receipt of a report from North Star Dek Hockey documenting the use of the funds. Ms. Snyder seconded the motion and it was approved by all.

- A portion of the proceeds from the DCNR Recreation Grant will be used to upgrade the play structure which is located within the baseball/softball zone of the community park. An inspection of the existing conditions at the site revealed that the pathways leading to the play structure are not ADA accessible. Consequently, the staff contacted Shields Asphalt to obtain a quote to remove the existing asphalt and to re-pave the trails leading to the playground according to ADA guidelines.

Mr. Miller made a motion approving a change order to Shields Paving Contract No. 18-03, in the amount of \$26,122 to re-pave the pathways. Ms. Snyder seconded the motion and it was approved by all.

SOLICITOR’S REPORT

Mr. Palmer explained that an additional condition of the DCNR Recreation Grant requires the Township to add a clause to the park property deeds indicating that since Land and Water Conservation Funding was used to pay for improvements to the property in the past future use must be restricted to recreational purposes. Mr. Miller made a motion authorizing the Chairman to execute the deed. Mr. Allen seconded the motion and it was approved by all.

COMMENTS FROM THE BOARD

Mr. Miller stated that the stream cleanup project on Saturday was very successful. He complimented Sara Knapp for arranging the event.

Mr. Bastianini stated that the second meeting in May will be postponed. The next scheduled meeting will be on June 20, 2018.

There being no further business the meeting adjourned at 7:52 P.M.

Respectfully submitted,

Tina L. Shaw, Recording Secretary