

RICHLAND TOWNSHIP  
BOARD OF SUPERVISORS

AUGUST 19, 2020

PUBLIC MEETING

The Richland Township Board of Supervisors meeting was called to order at 7:00 PM by Chairman, Raymond P. Kendrick. Mr. Kendrick and three other Supervisors were present at the municipal building. Four members of the public attended virtually using the Zoom meeting application. The Officials participating either virtually or in person were:

Raymond P. Kendrick, Chairman  
George P. Allen, Vice Chairman  
John A. Marshall, Supervisor  
Donna L. Snyder, Supervisor  
Barton A. Miller, Supervisor

Dean E. Bastianini, Township Manager  
Tina L. Shaw, Recording Secretary  
Captain Bryan DeWick, NRPD  
Donald Palmer, Esquire  
Gerald Reichart, Assistant Township Manger

Mr. Kendrick opened the public hearing on the request by Jennifer & Greg Stedina, 119 Walcott Drive, for a minor modification to Lot #35 of the Chadwick Manor Planned Residential Development (PRD).

Ms. Stedina explained that due to topographic features of the property a modification was needed in order to install a deck adjacent to an above ground swimming pool. She presented photographs and letters of support from the closest neighbor and the Home Owners Association. No one else in attendance spoke. Mr. Kendrick closed the public hearing.

Ms. Snyder stated that she did not believe the modification would adversely affect the enjoyment of the abutting land or the public interest and that it is consistent with the efficient development of the entire PRD. She next made a motion to approve a minor modification to lot 35 of the Chadwick Manor PRD by granting a five (5) foot intrusion into the side yard setback area adjacent to Lot 36 for the purpose of installing a deck. Mr. Allen seconded the motion and it was approved by all.

Mr. Marshall made a motion to approve the minutes from the Supervisors' Meeting of August 19, 2020. Mr. Allen seconded the motion and it was approved by all.

Mr. Kendrick asked for public comments.

Mr. Doug Bishop, 6053 Valencia Road said he had received a letter from the Township Zoning Officer, Mr. Scott Shoup, stating that chickens he keeps at his property are illegal. He questioned the authority for the letter and said that he believed the keeping of small animals was permitted. Mr. Bastianini responded and offered to arrange a conference call between Mr. Bishop and Mr. Shoup to gather facts and clarify the matter.

Mr. Marshall made a motion to approve the July 2020 Financial Statement which included balance sheets and revenue/expenditure reports for all funds, as well as, a list of the following checks issued in July. General PLGIT, #48866-#48924, Sewer Fund, #363213-#36215, PLGIT Mastercard, #92728-92745, ACH Transfer Account, #1484 - #1496, General Capital Reserve #535-#536 and Nextier Bill Pay – General Fund, #5125. Mr. Allen seconded the motion and it was approved by all.

Mr. Allen made a motion to approve the bills paid prior in the following amounts General PLGIT \$106,500.67, Highway Improvement, \$1,578.50, Sewer Fund, 40.85, Highway Aid, \$41,624.41 and General Capital Reserve Fund \$43,392.95. He also made a motion to approve the payment of invoices for unbudgeted COVID-19 expenses in the amount of \$5,360.00. Mr. Marshall seconded the motion and it was approved by all.

## **CORRESPONDENCE**

Dale Baker, Business Manager, The Clubhouse

A letter requesting a refund of the Mechanical Device Fees paid in 2020.

Mr. Baker explained that thirty out of thirty-eight machines that were taken out of service as a result of Health Department Orders and business closures/restrictions related to the Covid-19 pandemic. He requested a prorated refund for the machines which were removed. Mr. Kendrick said that he believed it would be appropriate to help all of the business which had paid the fee due to the economic impact of the COVID-19 Orders.

Mrs. Snyder made a motion to adopt Res. 4 of 2020 amending the Mechanical Device Fee for 2020 from \$295.00 to \$150.00 per machine or apparatus and authorizing the Manager to process refunds or credits to the payees. Mr. Allen seconded the motion and it was approved by all.

## **NEW BUSINESS**

Consideration of bids received for four construction contracts for the Richland Community Park Concession Stand Project

After reviewing the bid tabulation sheets, Ms. Snyder made four separate motions to award the following contracts to the respective low bidders. Mr. Allen seconded each of the motion and they were approved by all.

| <u>Contract</u> | <u>Description</u>      | <u>Low Bidder</u>              | <u>Amount</u> |
|-----------------|-------------------------|--------------------------------|---------------|
| 1               | General Construction    | Moret Construction Co., Inc.   | \$436,700.00  |
| 2               | HVAC Construction       | K&K Mechanical Services        | \$ 19,350.00  |
| 3               | Plumbing Construction   | East End Plumbing & Mechanical | \$ 43,300.00  |
| 4               | Electrical Construction | A-1 Electric, Inc.             | \$ 85,000.00  |

Consideration of a resolution approving a Coronavirus Relief Fund Recipient Agreement

Mr. Allen made a motion to adopt Res. 3 of 2020 approving a Coronavirus Relief Fund Recipient Agreement with Allegheny County and authorizing the Township Manager to: 1) execute the agreement, 2) file a Reimbursable Expenditures Form, and 3) provide any addition as may be required. Mr. Marshall seconded the motion and it was approved by all.

Authorization to execute Change Order No. 1 to the Woodhill Drive Storm Sewer Contract

Mrs. Snyder questioned the reason for the Change Order. Mr. Bastianini explained that due to the depth of the pipe the trench had to be widened beyond the Engineer's specifications. This resulted in 222 more cubic yards of aggregate backfill. Since the work took place under the existing road pavement 72 square yards of additional asphalt repair was necessary.

Mrs. Snyder made a motion approving Change Order No. 1 to the Woodhill Drive Storm Sewer Contract with North Beaver Contracting in the amount by \$11,938.00 and increasing the final contract amount to \$84,808.00. Mr. Marshall seconded the motion and it was approved by all.

**MANAGER'S REPORT**

Mr. Bastianini reported of the following:

Interviews for part-time administrative assistant positions.

Ms. Snyder made a motion to appoint Ms. Sharon Curran as a part-time Administrative Assistant in the Code Enforcement Department. Ms. Curran's shall work between 16-24 hours per week at a pay rate of \$16.00 per hour. Her start date will be September 2<sup>nd</sup>. Mr. Allen seconded the motion and it was approved by all,

Authorization to submit a CDBG pre-application to install ADA accessible sidewalks in Richland Park.

Ms. Snyder made a motion authorizing the submission of a \$50,000 CDBG pre-application with a \$10,000 Township match. Mr. Marshall seconded the motion and it was approved by all.

Acceptance of the Township Engineer's Certificate of Completion for bonded improvements required under the Developer's Agreement with PG Future Investors LLC.

The developer has submitted a cash deposit which will be held by the Township for five years (retroactive to November 8, 2019) as a guarantee for the maintenance of the vegetation which was required to be planted. With the deposit in place the performance security can be released.

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Ms. Snyder made a motion accepting the Township's Engineer's Certificate of Completion dated August 19, 2020 and authorizing the release \$22,412.50 held in a sequestered account by Enterprise Bank to guarantee improvements required in the Developer's Agreement between PG Future Investors LLC and Richland Township. Mr. Allen seconded the motion and it was approved by all.

There being no further business, the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Tina L. Shaw  
Recording Secretary