

RICHLAND TOWNSHIP  
BOARD OF SUPERVISORS

January 18, 2017

PUBLIC MEETING

The Richland Township Board of Supervisors meeting held at the municipal building on Wednesday, January 18, 2017 was called to order at 7:10 PM by Chairman, Raymond P. Kendrick. Mr. Kendrick announced that the Supervisors had conducted an executive session prior to the meeting to discuss a matter of potential litigation. There were four people in the audience. The Officials present were:

Raymond P. Kendrick, Chairman	Donna L. Snyder, Supervisor
George P. Allen, Vice Chairman (via video call)	Dean E. Bastianini, Township Manager
John A. Marshall, Supervisor	Tina L. Shaw, Recording Secretary
Barton D. Miller, Supervisor	Donald Palmer, Esquire

Mr. Miller made a motion to approve the minutes from the Supervisors' Organizational Meeting of January 3, 2017. Ms. Snyder seconded the motion and it was approved by all. Mr. Marshall abstained from voting.

Mr. Kendrick asked if anyone in the audience wished to speak. No one came forward.

Mr. Marshall made a motion to approve the December 2016 Financial Statement which included balance sheets and revenue/expenditure reports for all funds, as well as, a list of the following checks issued in December: General PLGIT, Fund 01: #46711 - #46801, PLGIT Mastercard, #91701 - #91727, ACH Transfer Account, #1001 - #1013. Mr. Miller seconded the motion and it was approved by all.

Mr. Allen made a motion to approve the bills payable in the following amounts: General PLGIT, \$140,325.06 and Sewer Fund, \$459,105.64. Ms. Snyder seconded the motion and it was approved by all.

**CORRESPONDENCE**

Mr. Justin Jocuns, 5977 State Road

An email requesting that read ahead packets be included with the agenda for scheduled Township meetings. Mr. Jocuns was in the audience and elaborated further on this request.

Mr. Marshall made a motion to take Mr. Jocuns' request under advisement. Ms. Snyder seconded the motion and it was approved by all.

Eugene A. DePasquale, Auditor General  
Commonwealth of Pennsylvania

A compliance audit for Richland Township's Non-Uniformed Pension Plan covering the period January 1, 2013 to December 31, 2015. The objective of the audit was to determine if the pension plan was administered in compliance with applicable state laws, regulations, contracts, administrative procedures and local ordinances and policies. The audit concluded that Richland Township was in compliance with all requirements. In his letter Mr. DePasquale also thanked the Township officials for the cooperation extended during the conduct of the audit.

Melissa Williams, Parks and Recreation Coordinator

A memo requesting permission to attend the PA Recreation and Parks Society State Conference in Hershey from March 25 - 29, 2017.

Ms. Snyder made a motion authorizing Ms. Williams to attend the conference with the Township meeting the expenses of registration, transportation, lodging and meals. Mr. Allen seconded the motion and it was approved by all.

**NEW BUSINESS**

The Board reviewed a tabulation of the bids received for the construction of a shelter/restroom in the community park. Ms. Snyder made a motion to award JM Clark Construction LLC, the low bidder, the contract for construction of a 676 foot restroom/shelter building at the Richland Township Community Park for the bid price of \$116,000.00. Mr. Marshall seconded the motion and it was approved by all.

Mr. Miller made a motion to reapprove the Stadnik two-lot final subdivision plan for property situate 5635 Fairfield Drive, Lot & Block No. 1664-B-23. Mr. Marshall seconded the motion and it was approved by all.

Mr. Allen made a motion ratifying Change Order No. 1 for the installation of temporary pavement markers, under the Bakerstown/Grubbs/State Road traffic signal contract, in the amount of \$2,852.00. Mr. Marshall seconded the motion and it was approved by all.

Mr. Kendrick asked the Board to authorize the Township staff to prepare a recreation grant application, for submission to the PA Department of Conservation and Natural Resources, to help finance the next round of capital improvements at Richland Park. The Board adopted a motion approving the request and appointed Ms. Snyder and Mr. Kendrick to a subcommittee to work with the staff on developing the scope of work.

The Board of Supervisors granted Mr. Bastianini permission to prepare request for proposals to obtain quotes to replace the Townships's 2012 bonds with a traditional bank loan.

Mr. Bastianini requested an executive session following the public meeting to discuss a personnel matter.

**COMMENTS FROM THE BOARD**

Mr. Allen urged the staff to arrange a meeting with the Township's State Representatives to gain their support for an Abandoned Gas Well Program grant. Mr. Bastianini responded that he would arrange an onsite meeting so that Senator Vulakovich and Representative English could see the magnitude of the problem first hand.

**COMMENTS FROM THE FLOOR**

Mr. Rowan Poole, 5412 Hardt Road asked what needed to be done to install a traffic signal at the intersection of State Route 910, Hardt Road and Lakeside Drive. Mr. Bastianini explained the process.

At the conclusion of the discussion, Mr. Miller made a motion authorizing submission of a letter requesting PennDOT to perform a traffic signal study and further pledging to fund the cost of the signal if it proved to be warranted. Ms. Snyder seconded the motion and it was approved by all.

There being no further business the meeting adjourned at 7:50 p.m. The Supervisors went into executive session to discuss a personnel matter.

Respectfully submitted,

Tina L. Shaw  
Recording Secretary