

JOB DESCRIPTION

Title:	Public Works Employee
Department:	Public Works
Compensation:	As per contract; 2018 starting hourly rate: \$20.09 p/hr: Employment Type: Full-Time
Bargaining Unit:	Teamsters Local 205 a/w International Brotherhood of Teamsters
Work Schedule:	M-F 7:00 a.m. - 3:30 p.m. with management discretion to change schedule to four ten hours days May 1st - Sept. 30th

Employees are not permitted to refuse to work overtime without valid reason and shall be available 24/7 for winter weather and emergency call outs.

Job Summary

Under supervision of the Public Works Superintendent or Lead Worker, if one is appointed, is responsible for performing skilled work operating and maintaining light to heavy equipment used to excavate, load and transfer dirt, gravel, salt and other materials in the maintenance and construction of parks, streets, storm and sanitary sewers and other public properties. Depending upon area of assignment is also responsible for manual labor with a wide variety of construction and maintenance tasks.

Essential Job Functions:

- Operate a 10 cy or less dump truck to and from work locations.
- Load trucks with gravel, dirt, salt and other materials.
- Inspect equipment and perform minor maintenance and service checks on equipment.
- Prepares daily logs and reports as required.
- Perform unskilled and semi-skilled labor work related to various maintenance and construction activities.
- Pour concrete, repair and install asphalt and utility pipelines.

- Operate various types of public works equipment including skid loaders, jack hammers, concrete saws, high lifts, backhoes, tampers, chain saws, weed eaters, push mowers and electric hand tools.
- Participate in construction, maintenance and repair of streets, township buildings, parks, and facilities.
- Clean, repair and replace equipment at Township parks and facilities including sanitary collector sewers.
- Prepare public facilities for and participation in the conduct of various Township events.
- Assist in the placement of barricades, and work zone safety devices.
- Perform customer service assignment related to Township residents, property owners and sanitary sewer customers.
- Performs related duties and fulfills responsibilities as required.

Job Requirements:

- Must possess a valid Pennsylvania Commercial Drivers License.
- Physically fit to perform strenuous physical labor.
- Education which ensures the ability to read and write at a level necessary for successful job performance, and to follow both written and oral instruction.
- Three years construction road experience operating light, medium or heavy equipment.
- The ability to work mandatory overtime, and in varying weather conditions.

Knowledge, Skills, and Abilities:

- Knowledge of operating characteristics and limitations of the equipment being operated.
- Knowledge of manual labor tasks and hazards and safety measures as they apply.
- Knowledge of basic construction methods and practices.
- Knowledge of safety procedures related to the equipment being operated.

- Knowledge of preventive maintenance procedures and practices.
- Ability to learn proper equipment operating procedures, methods, and practices.
- Ability to establish and maintain effective working relationships with co-workers, supervisors and the general public.
- Ability to understand and follow verbal and written instructions.
- Ability to communicate clearly and effectively.
- Ability to perform all the physical requirements of the position.

Physical Requirements:

Physical requirements include frequently lifting/carrying up to 50 pounds; visual acuity, speech and hearing; hand and eye coordination and manual dexterity necessary to operate equipment. Subject to walking, standing, sitting, reach, climbing, stooping, twisting, kneeling and crouching to perform essential functions. Working conditions are primarily outside in a construction site environment with frequent exposure to temperature extremes, traffic construction, dust, damp/wet surfaces, overhead power lines, high noise, oily surfaces, liquid asphalt, and salt.