



### Temporary Use Permit Application

Richland Township's temporary use regulations are stated within Chapter 27, Section 507 of the Township Zoning Ordinance. The regulations state that specific temporary uses may be permitted when approved by the Board of Supervisors provided the parcel where the use is located conform with lot requirements shown in Tables 2 and/or 3 of the Zoning Ordinance, and that there is no undue adverse impact on surrounding properties.

This application is intended to help the Board of Supervisors evaluate and assess the temporary use request. Formal action on the application must take place at a public meeting. Completed applications should be submitted to the Township Manager's office at least six weeks prior to the event. Applications may be emailed to [tshaw@richland.pa.us](mailto:tshaw@richland.pa.us) or delivered to the Township Manager's office.

#### TYPE OF EVENT

- Carnival, circus, festival or outdoor show/seasonal fund raiser
- Contractors' offices, equipment sheds, constructive staging areas.
- Indoor or outdoor art/crafts shows, exhibits or sales; include firework sales.
- On-site Real Estate office
- Portable storage units for residential uses.
- Temporary structure incidental to development
- Other (Please describe) \_\_\_\_\_

<b>Name of Event</b> _____	<b>Location (exact street address)</b> _____
<b>Name and contact information of the property owner:</b> _____	

Applicant name \_\_\_\_\_ Email address \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

Phone number \_\_\_\_\_ Event date(s) \_\_\_\_\_

Daily event start time \_\_\_\_\_ Daily event end time \_\_\_\_\_

Security agency name & phone, if applicable: \_\_\_\_\_

Will any township property uses (i.e, streets, parks)? \_\_\_\_\_

If any township streets require closure, please list all street names \_\_\_\_\_

I hereby certify that the information contained in this application is true to the best of my knowledge and I further certify that this event will be conducted per all applicable local laws. I certify that I have received the attached information concerning the regulations for Temporary Uses. I certify that I have notified all adjoining property owners of the planned temporary use.

Applicant's Name (print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Method of Payment: Cash _____	Check # _____	Amount \$ _____
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Township Manager: \_\_\_\_\_ Date : \_\_\_\_\_